

How do I recharge for my student ?

كيف يمكنني إعادة شحن البطاقة لتلميذي؟

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To sign in  
لتسجيل الدخول

Enter user name and password  
If you are a new customer click → sign up

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Signing up with keita  
تسجيل الدخول مع كيتا



<https://keita.ae/>

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Register  
التسجيل

Click on sign up

Fill all the fields and click submit

Parent/staff will receive an email for confirmation  
سوف تلقى الأهل إيميل لتأكيد التسجيل

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## add a student أضافة طالب

The screenshot shows the 'Parent Profile' page for Anas Salam. Below the profile information, there is a 'List' section with a search bar and an 'Add New Student' button. A table below the button lists existing students.

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
1	Approved	Anas Salam	Abhida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	[View] [Edit] [Delete] [Recharge]

إضغط على « إضافة تلاميذ جدد »

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## Student ID registration تسجيل هوية الطالب

The screenshot shows the 'Add a new student' form. It includes fields for Name (First Name, Last Name), School (Select A School), School ID (School Identity), Country (United Arab Emirates), Emirate (Select an Emirate), Section (Select), Grade (Select grade), and Division (Select division). There is also an 'Add image' section with a 'Upload Image' button and 'Save Student' and 'Cancel' buttons at the bottom.

Fill the student details and school ID number

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## Student dash board منف الطالب الخاص

The screenshot shows the 'Student Dashboard' for Anas Salam. It features a profile card for Anas Salam and a 'List' section with a search bar and an 'Add New Student' button. A table below the button lists existing students.

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
1	Approved	Anas Salam	Abhida model school	PREKG2-0	Abu Dhabi	525-01-0023654	150	[View] [Edit] [Delete] [Recharge]

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## Student account options خيارات حساب الطالب

The screenshot shows the 'List' section of the dashboard. It includes a search bar, an 'Add New Student' button, and a table of students.

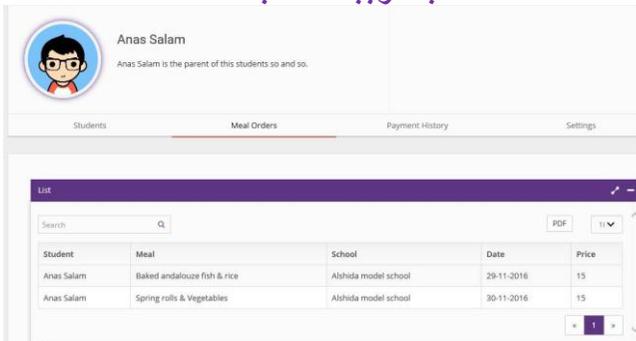
#	Status	Name	School	Grade	State	Account Number	Balance	Actions
1	Approved	Anas Salam	Abhida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	[View] [Edit] [Delete] [Recharge]

- [View] view student
- [Edit] edit student
- [Delete] delete student
- [Recharge] online recharge
- [Menu] select menus

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## Student meal orders

### طلبات وجبات الطلاب



Anas Salam  
Anas Salam is the parent of this students so and so.

Students Meal Orders Payment History Settings

List

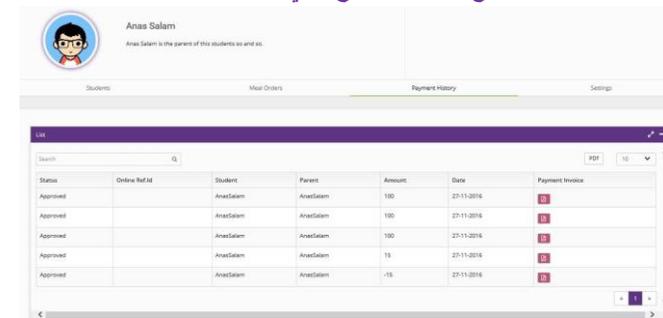
Search

Student	Meal	School	Date	Price
Anas Salam	Baked andalouze fish & rice	Alshida model school	29-11-2016	15
Anas Salam	Spring rolls & Vegetables	Alshida model school	30-11-2016	15



## Payment history

### جميع سجلات الدفع التي تمت



Anas Salam  
Anas Salam is the parent of this students so and so.

Students Meal Orders Payment History Settings

List

Search

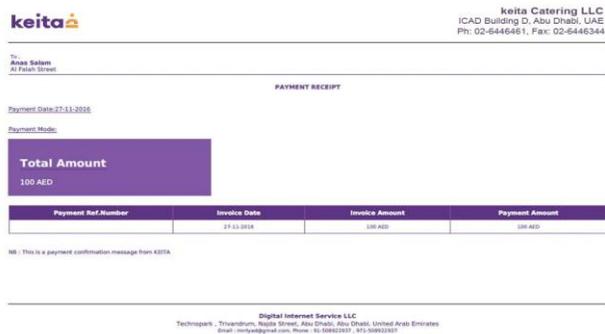
Status	Online Ref Id	Student	Parent	Amount	Date	Payment Invoice
Approved		AnasSalam	AnasSalam	100	27-11-2016	
Approved		AnasSalam	AnasSalam	100	27-11-2016	
Approved		AnasSalam	AnasSalam	100	27-11-2016	
Approved		AnasSalam	AnasSalam	10	27-11-2016	
Approved		AnasSalam	AnasSalam	-15	27-11-2016	

Click pdf file icon in payment invoice column



## payment invoice

### فاتورة الدفع



**keita**

keita Catering LLC  
ICAD Building D, Abu Dhabi, UAE  
Ph: 02-6446461, Fax: 02-6446344

To: Anas Salam  
Al Falah Street

**PAYMENT RECEIPT**

Payment Date: 27-11-2016  
Payment Mode:

**Total Amount**  
100 AED

Payment Ref Number	Invoice Date	Invoice Amount	Payment Amount
	27-11-2016	100 AED	100 AED

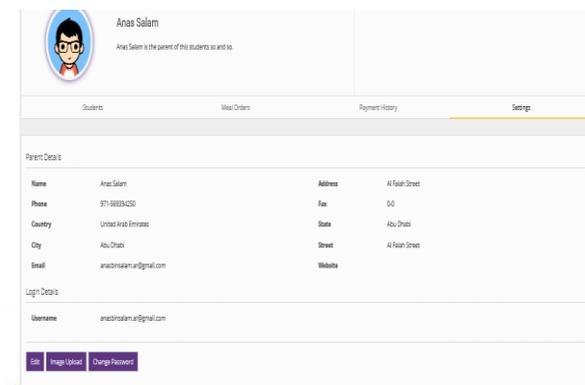
NB: This is a payment confirmation message from KEITA.

Digital Internet Service LLC  
Technopark - Truciyah, Souk Street, Abu Dhabi, Abu Dhabi, United Arab Emirates  
Email: info@digital.ae, Phone: 02-6446344, 02-6446344



## parent profile settings

### إعدادات ملفات أهل الطلاب



Anas Salam  
Anas Salam is the parent of this students so and so.

Students Meal Orders Payment History Settings

Parent Details

Name	Anas Salam	Address	Al Falah Street
Phone	971-66934250	Fee	00
Country	United Arab Emirates	State	Abu Dhabi
City	Abu Dhabi	Street	Al Falah Street
Email	anasbsalam@gmail.com	Website	

Login Details

Username	anasbsalam@gmail.com
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Edit Image Upload Change Password



## Student account options خيارات حساب الطالب

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
1	Approved	Anas Salam	Alshida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	[Icons]

Click online recharge icon



## top up cards ملأ البطاقات

Parent / Payment Portal  
Payment Portal

Payment Wizard

Recharge for Anas Salam

Amount:

Pay With:  Credit Card  Debit Card  Direct Debit

First Name:  Last Name:

Street:  City:

State:  Postal Code:

Country:  Email:

enter the amount and click next



## top up cards لترقية البطاقات

Payment Portal

Payment Wizard

Recharge for Anas Salam

Network

Choose your payment options

Payment Option:  VISA  MASTERCARD  AMEX

Card Number:  Card Holder Name:

Expiry Date:  Cvv Number:

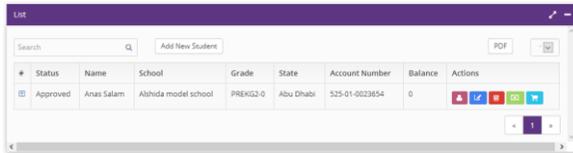
Transaction Details  
Merchant Name: 5227A  
CA132845 LLC  
Order Number: 101044517  
Merchant Order: 1000



## How do I select menu for my kid? كيف أختار قائمة الطعام لطفلي



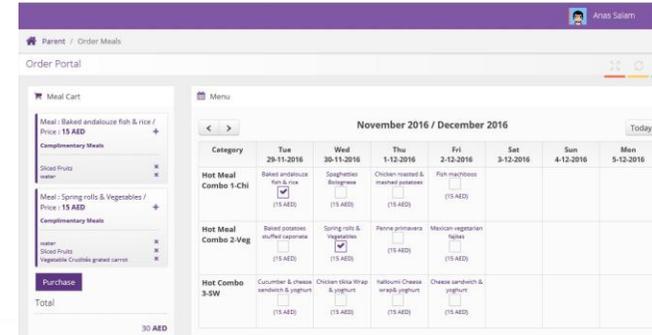
## Student menu selection قائمة الطعام للطلاب المتنوعة



Click option select menus



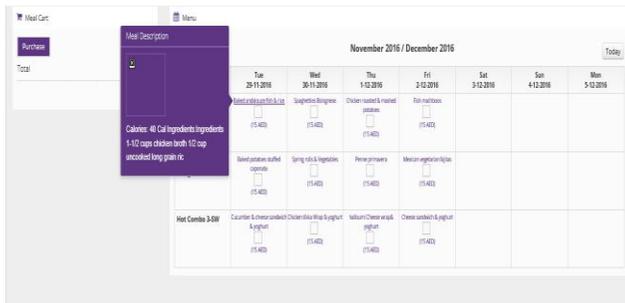
## Selecting the menu أختيار قائمة الطعام



select menus from menu calendar



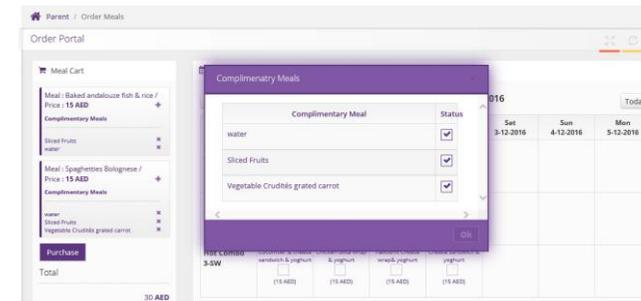
## to get calorie and ingredients of menu Item للحصول على السعرات الحرارية و انواع عناصر قائمة الطعام



To get calories and ingredients details → move the mouse over menu items name for displaying calories and ingredients details



## Complimentary items selector اختيار العناصر المجانية



Select complimentary menu item names and click Ok



## Weekly menu selection screen شاشة اختيار القائمة الطعم الأسبوعية

Category	Tue 29-11-2016	Wed 30-11-2016	Thu 1-12-2016	Fri 2-12-2016	Sat 3-12-2016	Sun 4-12-2016	Mon 5-12-2016
Hot Meal Combo 1.5kg	Beef & mushroom Pot & rice (15.482)	Vegetables & chicken (15.482)	Chicken & mushroom Pot & rice (15.482)	Beef & mushroom Pot & rice (15.482)			
Hot Meal Combo 2kg	Beef & mushroom Pot & rice (15.482)	Spring rolls & vegetables (15.482)	Pork & mushroom Pot & rice (15.482)	Meat & vegetable Pot & rice (15.482)			
Hot Meal Combo 3.0kg	Chicken & mushroom Pot & rice & yogurt & yogurt (15.482)	Chicken & mushroom Pot & rice & yogurt (15.482)	Meat & vegetable Pot & rice (15.482)	Chicken & mushroom Pot & rice (15.482)			

after completing the selection >> click purchase button



## For getting previous meal orders / meal order history للحصول على طلبتك السابقة/قائمة الطلبات المسجلة

Student	Meal	School	Date	Price
Anas Salam	Beef & mushroom Pot & rice	Al-Nahda school	29-11-2016	18
Anas Salam	Spring rolls & vegetables	Al-Nahda school	30-11-2016	18

Click → meal orders, to see all the orders placed



For Supports:  
Toll free customer service number:  
800-KEITA (53482)

Customer support mail:  
[info@keita.ae](mailto:info@keita.ae)

لاي مساعدة الرجاء الاتصال على الرقم المتوفر هنا  
او ارسال رسالة الكترونية.  
و شكراً

