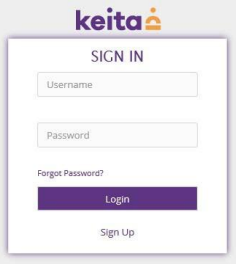


How do I recharge for my student ?

كيف يمكنني إعادة شحن البطاقة لتلميذي؟

keita 

To sign in
لتسجيل الدخول



Enter user name and password
If you are a new customer click → sign up

keita 


Signing up with keita
تسجيل الدخول مع كيتا



<https://keita.ae/>

keita 

Register
التسجيل



Click on sign up

Fill all the fields and click submit

Parent/staff will receive an email for confirmation
سوف تلقى الأهل إيميل لتأكيد التسجيل

keita 

add a student أضافة طالب

The screenshot shows the 'Parent Profile' page for Anas Salam. Below the profile information, there is a 'List' section with a search bar and an 'Add New Student' button. A table below the button lists the existing student:

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
1	Approved	Anas Salam	Abhida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	[View] [Edit] [Delete] [Recharge]

إضغط على « إضافة تلاميذ جدد »



Student ID registration تسجيل هوية الطالب

The screenshot shows the 'Add a new student' form. The fields are as follows:

- Name:** First Name, Last Name, School (dropdown)
- School ID:** School Identity, Country (dropdown: United Arab Emirates)
- Emirate:** Select an Emirate (dropdown)
- Section:** Select (dropdown)
- Grade:** Select grade (dropdown)
- Division:** Select division (dropdown)

There is an 'Add image' section with a 'Upload Image' button and 'Save Student' and 'Cancel' buttons at the bottom.

Fill the student details and school ID number



Student dash board منف الطالب الخاص

The screenshot shows the 'Student Dashboard' for Anas Salam. It features a table with the following data:

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
1	Approved	Anas Salam	Abhida model school	PREKG2-0	Abu Dhabi	525-01-0023654	150	[View] [Edit] [Delete] [Recharge]



Student account options خيارات حساب الطالب

The screenshot shows a 'List' table with the following data:

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
1	Approved	Anas Salam	Abhida model school	PREKG2-0	Abu Dhabi	525-01-0023654	0	[View] [Edit] [Delete] [Recharge]

- [View] view student
- [Edit] edit student
- [Delete] delete student
- [Recharge] online recharge
- [Menu] select menus



Student meal orders طلبات وجبات الطلاب



Payment history جميع سجلات الدفع التي تمت

Click pdf file icon in payment invoice column



payment invoice فاتورة الدفع

Payment Ref Number	Invoice Date	Invoice Amount	Payment Amount
	27-11-2018	100 AED	100 AED



parent profile settings إعدادات ملفات أهل الطلاب



Student account options خيارات حساب الطالب

#	Status	Name	School	Grade	State	Account Number	Balance	Actions
1	Approved	Anas Salam	Alshida model school	PREKKG2-0	Abu Dhabi	525-01-0023654	0	[Icons]

Click online recharge icon



top up cards ملأ البطاقات

Parent / Payment Portal
Payment Portal

Payment Wizard

Recharge for Anas Salam

Amount:

Pay With: Credit Card Debit Card Direct Debit

First Name: Last Name:

Street: City:

State: Postal Code:

Country: Email:

enter the amount and click next



top up cards لترقية البطاقات

Payment Portal

Payment Wizard

Recharge for Anas Salam

Network

Choose your payment options

Payment Options: VISA MasterCard American Express

Card Number: Card Holder Name:

Expiry Date: Cvv Number:

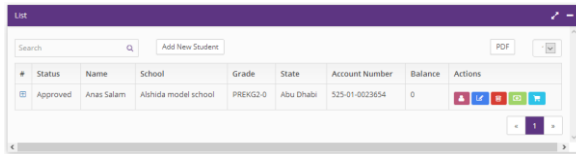
Transaction Details
Merchant Name: 5227A
CA132845 LLC
Order Number: 101004457
Merchant Order: 1000



How do I select menu for my kid? كيف أختار قائمة الطعام لطفلي



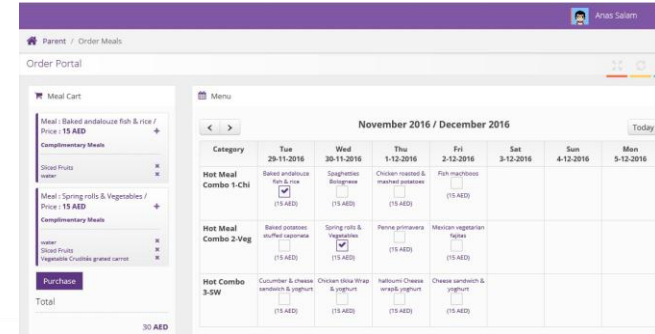
Student menu selection قائمة الطعام للطلاب المتنوعة



Click option select menus



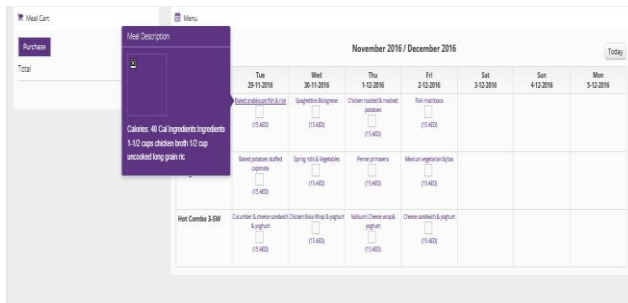
Selecting the menu أختيار قائمة الطعام



select menus from menu calendar



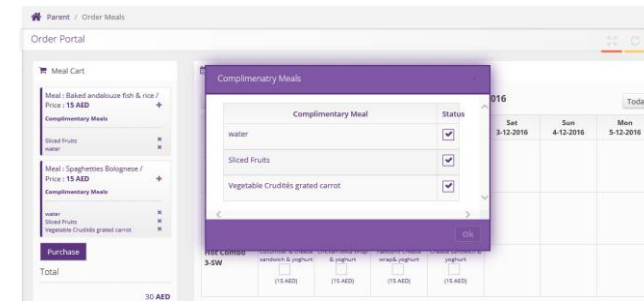
to get calorie and ingredients of menu Item للحصول على السعرات الحرارية و انواع عناصر قائمة الطعام



To get calories and ingredients details → move the mouse over menu items name for displaying calories and ingredients details



Complimentary items selector اختيار العناصر المجانية



Select complimentary menu item names and click Ok



Weekly menu selection screen شاشة اختيار القائمة الطعم الأسبوعية

Category	Tue 29-11-2016	Wed 30-11-2016	Thu 1-12-2016	Fri 2-12-2016	Sat 3-12-2016	Sun 4-12-2016	Mon 5-12-2016
Hot Meal Combo 1.5kg	Beef & mushroom Pot & rice (15.482)	Vegetables & chicken (15.482)	Chicken & mushroom Pot & rice (15.482)	Beef & mushroom Pot & rice (15.482)			
Hot Meal Combo 2kg	Beef & mushroom Pot & rice (15.482)	Spring rolls & vegetables (15.482)	Pork & mushroom Pot & rice (15.482)	Meat & vegetable Pot & rice (15.482)			
Hot Meal Combo 3.0kg	Chicken & mushroom Pot & rice & yogurt & yogurt (15.482)	Chicken & mushroom Pot & rice & yogurt (15.482)	Meat & vegetable Pot & rice (15.482)	Chicken & mushroom Pot & rice (15.482)			

after completing the selection >> click purchase button



For getting previous meal orders / meal order history للحصول على طلبتك السابقة/قائمة الطلبات المسجلة

Student	Meal	School	Date	Price
Anes Salam	Beef & mushroom Pot & rice	Al-Nahda school	29-11-2016	18
Anes Salam	Spring rolls & vegetables	Al-Nahda school	30-11-2016	18

Click → meal orders, to see all the orders placed



For Supports:
Toll free customer service number:
800-KEITA (53482)

Customer support mail:
info@keita.ae

لاي مساعدة الرجاء الاتصال على الرقم المتوفر هنا
او ارسال رسالة الكترونية.
و شكراً

