

**Fee Policy AY 2025/2026 – Virginia International Private School**

**1. Registration Fees**

- 1.1 The registration fee is payable after the student has been offered a place and parents have accepted the offer.
- 1.2 The registration fee is 5% of the yearly tuition fee and is deductible from the total tuition fees for the academic year.
- 1.3 The seat will be reserved for a student only upon receiving the registration fees in the bank account and confirmation from school finance.
- 1.4 The Registration fee is neither refundable nor transferable to any other child or academic year after 30<sup>th</sup> June.

**2. Re-registration Fees**

- 2.1 The re-registration fee is payable at the time of re-enrolment to guarantee a place for the following academic year.
- 2.2 The re-registration fee is 5% of the yearly tuition fee and is deductible from the total tuition fees for the academic year.
- 2.3 The seat will be reserved for a student only upon receiving the registration fees in the bank account and confirmation from school finance.
- 2.4 Please note that students who are unable to register with ADEK due to missing documentation or those with an outstanding account balance, will not be able to enrol for the next academic year.
- 2.5 The Re-Registration fee is neither refundable nor transferable to any other child or academic year after 30<sup>th</sup> June.

**3. Tuition Fee**

- 3.1 The total tuition fee is divided into three instalments and payable on termly basis.
- 3.2 The Term 1 will be from Sep to Dec (4 Months), Term 2 from Jan to Mar (3 Months) and Term 3 from Apr to Jun (3 Months).
- 3.3 The due dates for Term 1, Term 2 & Term 3 tuition fee are 1<sup>st</sup> August 1<sup>st</sup> December & 1<sup>st</sup> March respectively
- 3.4 Upon request from parents, a full year invoice for all 3 terms will be raised by school finance with the due date of 1st August.

**4. Non-payment of Fees**

- 4.1 Failure to pay re-registration fee may result in loss of the student’s place in the school for next academic year
- 4.2 Failure to pay tuition fees after sending 3 warning notices (to the contact address provided by the parent) may result in suspension of a student up to three days, withholding examination report cards, transfer certificates (or block a transfer on eSIS) and/or re-registering a student until all outstanding dues are settled

**5. Refund Policy**

- 5.1 The Registration/Re-registration fee is neither refundable nor transferable to any other child or academic year after 30<sup>th</sup> June.
- 5.2 If a student attends from one week and up to three weeks in a term, the school will retain the value of one full month of tuition fees.
- 5.3 If a student attends over three weeks and up to six weeks in a term, the school will retain the value of two full months of tuition fees.
- 5.4 If a student attends over six weeks in a term, the school will retain the full-term fee.

**6. Payment Instructions**

- 6.1 Payment must be made either by Bank Transfer, cheque, or Credit Card.
- 6.2 Registration and re-registration fees will be payable immediately upon enrolment.
- 6.3 Invoices will only be issued to companies who have a corporate agreement with Aldar Schools.
- 6.4 Aldar Schools will NOT issue invoices based on requests from parents to re-issue an invoice to their employer.
- 6.5 For any cheques returned by the bank, the parent will be liable to pay the relevant bank charges.

**7. Fees Structure**

Grade	Tuition	Term 1	Term 2	Term 3
PRE-KG	27,170	10,868	8,151	8,151
KG1	27,170	10,868	8,151	8,151
KG2	27,170	10,868	8,151	8,151
G1	31,700	12,680	9,510	9,510
G2	32,800	13,120	9,840	9,840
G3	33,900	13,560	10,170	10,170
G4	35,010	14,004	10,503	10,503
G5	36,230	14,492	10,869	10,869
G6	37,330	14,932	11,199	11,199
G7	38,430	15,372	11,529	11,529
G8	39,540	15,816	11,862	11,862
G9	40,750	16,300	12,225	12,225
G10	41,860	16,744	12,558	12,558
G11	42,970	17,188	12,891	12,891
G12	44,070	17,628	13,221	13,221

\* There may be an increase to the school fees prior or during the Academic Year 2025/2026 subject to ADEK approval.

\*Tuition Fees do not include uniform, food services, transport, examination fees or extra-curricular activities outside school hours.

**8. Key Due Dates**

Payment Due Date	Registration Fee	Re-Registration Fee	Term 1	Term 2	Term 3	Full Year invoice
	Immediate upon offer acceptance	1 <sup>st</sup> May 2025	1 <sup>st</sup> Aug 2025	1 <sup>st</sup> Dec 2025	1 <sup>st</sup> Mar 2026	1 <sup>st</sup> Aug 2026

Parent Name .....

Accepted By ..... (Parent Signature)